

IACCESS Imprints printing & copying solution

Use your UCSD Photo ID card for printing & copying in the UC Libraries, Imprints copy center and department copiers.

Your default PIN # is 1111

Users are advised to change this IMMEDIATELY to an easily remembered NUMERIC PIN.

Accessing your account:

Go to: iaccess.ucsd.edu & click on My IACCESS Account

The functions available are:

- * **Change your PIN**
- * Check your pre-paid, personal account balance
- * View/Print your pre-paid, personal account transaction history
- * Suspend your card if it's lost or stolen

Enrolled and Registered Student Access

Enrolled Students have limited use of IACCESS until registered by setting up a pre-paid, personal account.

Registered Students may use IACCESS without setting up pre-paid, personal account. Registered students have unlimited access and charges will be billed monthly to their respective UCSD Student Account.

**** ALL STUDENTS MUST CHANGE THEIR PIN IMMEDIATELY TO AVOID UNAUTHORIZED CHARGES TO THEIR STUDENT ACCOUNT BILLING IN THE EVENT THEIR CARD IS LOST OR STOLEN.**

Staff and Faculty Access

Only Active Staff & Faculty may use their UCSD Photo ID Cards in IACCESS.

UCSD Affiliates Access

To set up an IACCESS Account, Affiliates with a UCSD Photo ID card must visit Imprints in Geisel Library to have their cards activated Monday – Friday 8:00 am – 4:00 pm. Only after their card has been activated can they use their cards in the IACCESS system and log into My IACCESS Account.

IMPRINTS @ Geisel Library 858-534-2534