

WARREN COLLEGE CONFERENCE FUNDING APPLICATION

Warren College encourages outstanding Warren students to present their research papers and projects at educational and professional conferences. Warren College students can apply for funding support of up to \$250 per student that can be used to subsidize travel and registration expenses associated with attending conferences. Warren students from all majors are eligible to apply. Applications will be evaluated by the Warren College Provost's Office. The applicant must secure a brief letter of support from a UCSD faculty sponsor who should email the letter to waprovost@ucsd.edu.

Funding will be awarded via reimbursement; receipts must be submitted to the Warren College Provost's Office after the applicant attends the conference.

Application Details:

- Applicants must be current Warren students at the time of conference attendance
- A brief letter of support from a faculty sponsor should be sent to the Provost of Warren College
- Proof that the paper/project has been accepted should be included with the application
- Students must apply for and be approved for funding **before** attending the conference

Selection of Recipients: The Warren College Provost's Office will select the recipients who will be notified in writing.

How to Apply: The following documents must be completed and submitted to the Warren College Provost's Office:

1. **Application:** Complete all parts. Applicants may submit only one application per academic year. Applicants must meet all criteria to be considered. Incomplete applications will not be accepted.
2. **Description of Project and Conference:** Describe the research paper or project in the space provided on the application. Include a description of the conference, why you would like to attend, and what educational/professional benefits you would receive by attending the conference.
3. **Faculty Sponsor's Letter of Support:** A letter of support is required. It is the applicant's responsibility to ensure that faculty sponsors email the letter of support to waprovost@ucsd.edu.

Complete and sign the included application form and submit it to the Warren College Provost's Office. Please type or print clearly. The Warren Provost's Office is located on the first floor of the Computer Science & Engineering Building in Room 1102. Office hours are Monday through Friday, from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m.

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Last Name

First Name

M.I.

UCSD PID #

Local Address

City

Zip Code

Phone

Email

Anticipated Quarter of Graduation

Major

Title of Project/Paper

Description of Project/Paper & Reason for Attending Conference

Name of Conference

Date of Conference

Location of Conference

Website

I support this application for funding submitted by _____ (student's name) to attend

(name of the conference) on _____ (conference date).

Faculty Sponsor's Signature

Title

Department

Date

I hereby certify that all information reported on my application is true and complete to the best of my knowledge.

Applicant's Signature

Date