



Warren College Info Channel Computer Graphic Slide Submittal

Contact Name: _____ Today's Date: _____

Contact Phone: _____ Contact email: _____

PO Box/ Department/ Organization Name: _____

CG Type (check one): _____ Info Page/ Advertisement _____ TV Personal (birthday shoutouts, etc.)

Begin Date: _____ End Date: _____

Info and advertisements for events/programs limited to begin two weeks prior to event. Maximum one week run period on all TV personals.

PowerPoint slide sent to cbasil@ucsd.edu *

Please keep in mind that some backgrounds do not copy and large font size is preferable for viewability.

* You may submit a PowerPoint (.ppt) slide to cbasil@ucsd.edu. Identify as a WCIC slide request with your PO Box/ Organization in the Subject line along with the PowerPoint slide. Either attach this form with your email or mail/deliver to Warren Residential Life with appropriate payment information.

OR

MESSAGE: (maximum 50 words TOTAL) - A slide will be created for you by the WCIC staff using set templates available.

New Computer Graphic Slides are added on Mondays. All Computer Graphic (CG) Slide Submittals need to be filed at by 4:00pm on Thursday prior in order to be approved for addition.

CG Slide Submittals require a processing fee of \$1.

Checks may be made payable to "UC Regents." A campus index number can also be used.

Check # _____ Index # _____ Cash _____

All graphics and text are subject to screening, and any content not deemed appropriate by WCIC Administration will not be broadcast.

A confirmation message will be placed in your PO Box or sent to you via email verifying your message and broadcast dates.

PLEASE RETURN TO WCIC AT WARREN RESLIFE M/C 0906, OR SEND VIA EMAIL TO cbasil@ucsd.edu

Administrative use only:

____ Paid Amount: \$ _____ Duration of broadcast: _____ weeks / _____ days

Processed by: _____