To receive funding, a requesting party must prove to Finance Committee and Council that their program satisfies the following elements:

1. Is the program open to and **accessible** for Warren Students?
2. Is the program specially **advertised** to Warren students?
3. Is the program generally encouraging **sustainability** and does it make an attempt at minimizing waste? This means that a program cannot be overly wasteful, cannot be overly detrimental to the environment, and must take some concerted effort toward sustainability.
4. Will the funding request for the program be presented to Finance Committee at least **two weeks prior** to the event or program?
   - Exceptions can be made if the funding request had originally been presented two weeks prior to the event but is requesting within two weeks of the event.
5. Does the event support Warren College values and plan to list WCSC as a sponsor, should it receive funding from the council?
6. Is the funding request clear, especially in terms of where and how the money will be spent? The requesting party must include an accurate itemized list.
7. Does the requesting party have prior attendance data or knowledge of similar prior events to suggest that this will have a similar turnout of Warren students?
8. Is the program not subsidizing the purchase of tickets for an activity?